

# Heard County School System

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PO BOX 1330  
Franklin GA 30217  
Phone: 706-675-3320 / Fax: 706-675-3357

## *Transcript Request Form*

Date of Request: \_\_\_\_\_

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

Graduation Year: \_\_\_\_\_ or Year you last attended: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Last Name (while attending school): \_\_\_\_\_

Current Name (if different): \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

- Test scores included (if available) \_\_\_ Yes \_\_\_ No
- Immunizations included (if available) \_\_\_ Yes \_\_\_ No

Send requested records by the following:

\_\_\_\_\_ Fax #( ) \_\_\_\_\_ ATTN: \_\_\_\_\_

\_\_\_\_\_ Mail To:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requestor's Signature: \_\_\_\_\_

Submit request to : Heard County School System  
PO BOX 1330  
Franklin GA 30217  
Fax: 706-675-3357